



Board of Directors Meeting Agenda

November 8, 2022, 5:30 P.M., Plymouth City Hall

I. Call to Order 5:30

Present: Penny Joy, President; Chris Porman, President-Elect; James Gietzen, President-Nominee & Secretary; James Van Horn, Treasurer; Bill Ventola, Director; Sandy Mily, Director; Carol Souchock, Director; Candice Towers, Director; June Kirchgatter, Director

Not Present: Paul Opdyke, Director;

II. ADDITIONS TO AND APPROVAL OF AGENDA

- A. Plymouth Ice Festival sponsorship
- B. Holiday concert

Motion: Approve agenda as amended

Motion by: President-Elect Chris Porman Seconded by: Director June Kirchgatter

Discussion: none

Vote: Passed unanimously

III. INTRODUCTION OF GUESTS

Guest: Don Soenen

IV. APPROVAL OF MINUTES

- A. Rotary Board Meeting 9.13.22
- B. Rotary Board Meeting 9.19.22
- C. Rotary Board Meeting 9.30.22

- D. Rotary Board Meeting 10.11.22
- E. Rotary Board Meeting 10.14.22

Motion: Approved as presented

Motion by: President-Elect Chris Porman Seconded by: Director June Kirchgatter

Discussion: none

Vote: Passed unanimously

V. TREASURER'S REPORT

Treasurer James Van Horn gave a positive report. Questions were asked about why the foundation has accounts receivable from the club. Treasurer James could not give an answer to why the foundation would have a receivable. He did report that we do not have a payable on our side and that our financials look great.

VI. EXECUTIVE SECRETARY REPORT

None given

VII. OLD BUSINESS

A. Membership Committee Update

Membership committee gave an update on how they are handling new perspective members and what they view as their responsibility. In general, the process looks like

- Submit interest to Club President or Membership Committee Chair.
- Committee assigns the application to a shepherd
- Shepherd contacts applicant to discuss process, club expectations, and answer questions.
- Committee reviews applications for data mining and recommends a mentor
- Applications submitted to club secretary for board approval
- Board votes
- Secretary informs shepherd of board decision and informs club
- Orientation
- Schedules induction

Don Soenen explained the excitement on the committee and wanted to make sure that the board and committee are clear on how things will work moving forward to make sure efforts are not being duplicated.

The general consensus was the committee should keep moving forward and continue to intake new members in this way.

A. Golf Outing Update – Sandy

Director Sandy Mily reported that the Gross income at this year's event was \$62,855 Expenses this year were 31,269.40 Profit 31,585.60. \$6000 of the money was made with direct contributions to the foundation.

Motion: The club board of directors accepts the golf committee's report

Motion by: President- Nominee & Secretary James Gietzen Seconded by: Director June Kirchgatter

Discussion: None

Vote: Passed unanimously

Motion: The Rotary Club of Plymouth board of directors authorize the club executive secretary to transfer funds raised from the golf outing to the foundation in the amount of \$25,586.

Motion by: President- Nominee & Secretary James Gietzen Seconded by: President-Elect Chris Porman

Discussion: none

Vote: Passed unanimously

B. [Bylaws Revision Update – Chris](#)

Chris hopes to have a draft ready for the December meeting

C. [Succession Planning – Chris](#)

President-Elect Chris Porman would like to talk about some succession planning when it comes to club operations. He will be working with Executive secretary to draft a job description. He is hoping to bring the draft to the December board meeting.

D. [Year-End Celebration / Picnic – Booked PARC Practice field for June 16](#)

Don Soenen Offered up his house for this event thinking it may be something different.

President Penny Joy will continue to work on this project. She may reach out to others to help.

E. [Name Badge Update – Carol Souchock](#)

Director Carol Souchock gave an update and will bring designs to an upcoming meeting

VIII. [NEW BUSINESS](#)

A. [Environmental Committee Budget](#)

Motion: Motion to approve.

Motion by: Director June Kirchgatter Seconded by: Secretary James Gietzen

Discussion: none

Vote: Passed unanimously

B. Centennial Celebration Planning

James Gietzen gave an updates.

- History project is ongoing
- 88.1 the park working with them to potentially make updates to the radio station
- Rotary park updates
- Mitch Albom Haiti Mission

C. Chicken BBQ Report

None

D. Club Constitution Update

Club constitution needs up be updated to be inline with Rotary international. The Board had hots of questions. This will be on the agenda again in December

E. Establishment of Nominating Committee

Rotary International would like to have incoming board members identified before February 1. She will be establishing a nominating committee. She hopes that the committee will have a slate identified by the December meeting.

F. PETS

President Penny would like to send both the President Elect and President Nominee to PETS as it would be beneficial to the club.

Motion: The Rotary Club Board approve sending both the President Elect and the President Nominee to PETS.

Motion by: Director June Kirchgatter Seconded by: Treasurer James Van Horn

Discussion: Treasurer James Van Horn pointed out that the club will have to pay to send the secant person.

Vote: Passed unanimously

G. Phone Number

Secretary James Gietzen will work on this and bring info to a coming meeting.

H. Witches Night Out

President Penny Joy declared the event a success and thanked the committee. The Committee will have a financial report soon. The committee would like the club board to ok them to start working on next years event.

Motion: The Rotary Board of Plymouth would like the Witches Night Out Committee to begin work on next years event.

Motion by: Director Carol Souchock Seconded by: Director June Kirchgatter

Discussion: none

Vote: Passed unanimously

I. Ice Festival Sponsorship DDA Bingo

Secretary James Gietzen explained the foundation will be looking at a grant request from the event and would like the club boards opinion. The club revied many complements from the business community in downtown Plymouth last year and help Witches night out in gathering donations. Before voting James Gietzen asked to be requeued because of his involvement in the Plymouth Ice Festival.

Motion: The Rotary Club Board requeue James Gietzen from voting

Motion by: President-Elect Chris Porman Seconded by: Director June Kirchgatter

Discussion: none

Vote: Passed unanimously

Motion: The Rotary Club board recommends that the foundation support the project with the Plymouth Ice Festival

Motion by: Director, Bill Ventola Seconded by: Treasurer James Van Horn

Discussion: None

Vote: Passed unanimously

IX. Holiday concert

The program committee has been working with the schools to have our annual holiday concert at our last meeting before the holiday break. At this time the school district is asking us to cover the cost of the transpiration of the students. The cost to the club would be \$2000. The Board discussed and the consensus was the board was that the funds were not in our budget to pay for the transpiration.

X. ANNOUNCEMENTS

The Club board and Foundation Board are working on a holiday dinner. Stay tuned for more details.

XI. ADJOURNMENT 7:37pm

Motion: Motion to adjourn

Motion by: Secretary James Gietzen Seconded by: President-Elect Chris Porman

Discussion: none

Vote: Passed unanimously